

## **Peterborough Town Library Board of Trustees**

### **Draft Minutes December 16, 2021**

**Meeting called to order:** 5:30 pm

**Trustees Present:** Ron Bowman (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Drogy, Deb Caplan (alternate)

**Others Present:** Corinne Chronopoulos (Library Director), Tina Kriebel (1833 Society)

**Minutes from the November 18, 2021 meeting accepted as amended. LH, RD**

**November Treasurer's Report approved. LH, RB**

#### **Director's Report Highlights**

- Two more donations have been received towards the new unrestricted Endowment Fund.
- The library has reviewed the pandemic plan again because of the current NH surge in cases. All Storytimes after December 22 have been canceled. The library will review the status during the first week of January and will decide on how to proceed with Storytimes and other programs. Currently the library will offer all programs with virtual options.
- The 1833 room was recently rented to Raylynmor Opera, and they mistakenly thought that the library would be marketing the event as a library program. Going forward, the library will clarify expectations for any performance groups renting the room.
- Corinne reviewed the monthly library statistics.

**Motion to accept the Director's Report LH, RD Motion Passed**

#### **1833 Society Report**

Tina reported that the capital campaign committee took a break from regular meetings this month. They are preparing final reports and are paying final invoices in preparation for closing out the books. Most grant reports are due in December.

#### **Old Business**

The resolution for the new unrestricted Endowment Fund for the Peterborough Town Library has been sent to Marcie at Charter Trust. The purpose of the new fund, managed by Charter Trust, is to finance, sustain, or initiate designated projects, programs, and/or operations for the Peterborough Town Library.

**Motion to accept the resolution for the new endowment fund, RD, LH Motion passed**

Corinne reviewed the 2023 annual budget with the Board which is up 6.79% over the 2022 budget, primarily because of increased expenditures in staffing, Internet service and cleaning.

There was a discussion about possibly hiring a part-time person to clean the library versus a cleaning service which might help to reduce cleaning costs.

**Motion to accept the 2023 budget as presented, LH, RD Motion passed**

**New Business**

There was a discussion about filling Marcia Patten's trustee position through the balance of her term. Corinne will inform the Select Board of the opening and appointment.

**Motion to appoint Tina Kriebel to fill the position created by Marcia Patten's resignation through 2022 term. LH, RD. Motion passed.**

**Motion to adjourn made at 6:49 pm RD, LH**

**Next meeting: Thursday, January 20, 2022 at 5:30 pm**

Respectfully submitted, Laura Hanson