

Peterborough Town Library Board of Trustees

Draft Minutes August 18, 2022

Meeting called to order: 5:30 pm

Trustees Present: Tina Kriebel (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), John Lawlor, Peggy Van Valkenburgh, Chris Mann (alternate) and Kristen Ramey (alternate)

Others Present: Corinne Chronopoulos (Library Director), Bill Taylor (Select Board)

Minutes from the July 21, 2022 meeting approved. KS, PV

July's Treasurer's Report will be sent to the Board and approved at the September meeting.

Motion to accept a check in the amount of \$266,663.41 from the 1833 Society for the 1833 Fund. LH, JL Motion passed

Karen reported that a new savings account will be opened at Bar Harbor Bank to deposit the proceeds for the 1833 Fund.

Director's Report Highlights

- Ann Harrison's last day working at the library is August 31. A drop-in party is planned between 9 and 11 am to say goodbye.
- A one-year Open Party has tentatively been planned for Friday, September 9th between 6 and 8 pm.
- The Summer Reading program has been wrapped-up. 155 individuals signed-up. The library hosted 29 programs in June/July for families and teens.
- Aimee and Lisa attended a training focused on classification systems and findability in children's collections.
- Have completed a shift of the nonfiction collection, including biography, cookbooks and travel. They have been placed in their own sections.
- Updated magazine subscriptions, adding new titles based on patron requests.
- In September, the library will start the next block of Peterborough Presents lectures.
- Corinne completed an exit interview with Ann Harrison and has a plan for re-positioning staff to cover her duties.
- Reviewed a lengthy list of facility issues.
- Corinne reviewed two quotes for installing UV film panels to prevent birds from flying into the large glass windows on the back of the library.

Motion to hire NGS to install UV film panels to the glass windows to prevent bird collisions. TK, KS Motion passed.

- Corinne reported that the library is still having back-up sewer issues and hasn't had success in getting in touch with Pinney Plumbing. She's going to call Weatherby Plumbing in Milford.

Motion to close the library on Sat, 9/3 for Labor Day and Mon, 10/10 for Indigenous Peoples' Day and Columbus Day. JL, LH Motion passed.

Motion to accept the Director's Report, TK PV. Motion passed

New Business

Peggy and Tina met with Ross Kukish of Greeley Farms to create an action plan regarding irrigation and general clean-up of the landscaping. The town can handle the mowing and a fertilizer plan. The Board agreed that a September volunteer day to clean-up the grounds would be helpful.

Corinne reviewed the current Behavior Policy.

Motion to approve the library's Behavior Policy as presented. PV, KS Motion passed.

Tina and Corinne provided a library orientation for the new alternate Board members, Chris Mann and Kristen Ramey, including alternate responsibilities and general things to know. They also gave the alternates a library trustee binder which included a NH Library Trustee manual, financial info, an organization chart, and the PTL policy handbook.

Motion to adjourn made at 7:10 pm JL, KS

Next meeting: Thursday, September 15 at 5:30 pm

Respectfully submitted, Laura Hanson